

Proposed Changes to SR 5.2.4.2 to clarify the rules pertaining to excused and unexcused absences.

Background: (reference the Ombud report to the Senate)

5.2.4.2 Excused Absences (relevant portions from this section)

Students missing any graded work due to an excused absence bear the responsibility of informing the Instructor of Record about their excused absence within one week following the period of the excused absence (except where prior notification is required), and of making up the missed work. The Instructor of Record shall give the student an opportunity to make up the work and/or the exams missed due to an excused absence, and shall do so, if feasible, during the semester in which the absence occurred. [US: 11/10/85 and SREC: 11/20/87]

~~If attendance is required by the class policies elaborated in the syllabus or serves as a criterion for a grade in a course, and if a student has excused absences in excess of one-fifth of the class contact hours for that course, a student shall have the right to petition for a "W", and the Instructor of Record may require the student to petition for a "W" or take an "I" in the course. [US: 2/9/87; SREC: 11/20/87]~~

~~* _____ If a student has an excused absence on a day when a quiz is given, the instructor may not deny permission for a makeup exam and simply calculate the student's grade on the basis of the remaining requirements. [SREC: 8/20/87]~~

If a student has an excused absence on a day when graded work (e.g., quiz, exam, homework, etc.) is required, the instructor shall provide the student with an opportunity to make up the graded work and may not simply calculate the student's grade on the basis of the other course requirements.

If an attendance policy is not stated in the course syllabus and attendance is not a criterion for a grade in a course, then the Instructor of Record shall not take any account of a student's excused or unexcused absence from class when assigning a grade.

If the course syllabus defines either policies that require class attendance or a grading standard that determines a student's grade based in part on class attendance, the following rules apply:

* _____ Excused Absences: If a student has excused absences in excess of one-fifth of the class contact hours for that course, the student shall have the right to petition for a "W"; or the Instructor of Record, with the approval of the Dean or the Dean's designee, may award a grade of W to the student; or, if both the student and the Instructor of Record agree, the Instructor of Record may assign an "I" to the student for the course.

* _____ Unexcused Absences: The Instructor of Record shall define any course policy relating to unexcused absences in the course syllabus. If a policy is not stated in the course syllabus or the policy does not allow for a penalty to the student, the Instructor of Record shall not penalize the student for any unexcused absences.

With respect to nonattendance for reason of an employment-related schedule conflict, the student who is a UK employee has exactly the same standing as a student who is working for some other employer. [SREC: 9/17/2012]